ANNUAL GENERAL MEETING
Thursday 12 March 2015, College Boardroom

1. **Opening of meeting, prayer and welcome:** President Alison Craggs opened the meeting at 6.30pm with a prayer and welcomed all present.

2. **Present:** Catherine Dunbar, Peta Tomkins, Alison Craggs, Helen Newell, Juanita Weston-Wright, Karl Simmons, Ali Simmons, Sandra Beggs, Natalie Salisbury, Melissa Collins, Nikki Edwards, Colleen Scully and Elizabeth Pilcher.

3. **Apologies:** Karen Flavel, Alex Shepherd and Terri Fallis

4. **Minutes of previous AGM:** The minutes of the meeting held on Wednesday 19 March 2014, having been circulated, were taken as read. Moved by Helen Newell, seconded by Sandy Beggs, “that the minutes of 19/03/14 be confirmed as a true and correct record”

5. **Business arising from Previous Minutes:**
   (a) At the previous AGM it was proposed that the P&F levy be increased to $25 per term from the start of the 2015 school year. “The levy increase was rescinded at 13/12/14 general meeting and needed to be ratified at the AGM.” Moved by Alison Craggs and seconded by Peta Tomkins.
   (b) It was proposed by Treasurer Juanita Weston-Wright to “change the auditor to local firm, Money Matters”. Moved by Juanita Weston-Wright and seconded by Alison Craggs.

6. **President’s Report:** President Alison Craggs presented her report to the meeting and a copy is filed with the minutes.

7. **Principal’s Report:** Principal Catherine Dunbar presented her report to the meeting and a copy is filed with the minutes.

8. **Treasurer’s Report:** Treasurer Juanita Weston-Wright presented the Audited Financial Report as at 31/12/14.
   a. It was moved by Juanita and seconded by Helen Newell “that the Audited Financial Report as read be accepted”. A copy is filed with the minutes.
   b. It was proposed “the Clearing Account be discontinued, as it no longer served a useful purpose”. Moved by Juanita Weston-Wright and seconded by Helen Newell.

9. **Election of Executive Officers and Delegate to Diocesan P & F Council:** President Alison handed the meeting over to Principal Catherine who declared that all the executive positions were now vacated. She called for nominations from the floor.

   **President:** Alison Craggs - nominated by A Craggs, seconded by E Pilcher.  
   **Vice President:** Helen Newell - nominated by H Newell, seconded by J Weston-Wright.  
   **Secretary:** Elizabeth Pilcher - nominated by E Pilcher, seconded by A Craggs.  
   **Treasurer:** Juanita Weston-Wright - nominated by J Weston-Wright, seconded by H Newell.  
   **Diocesan Delegate:** Melissa Collins – nominated by A Craggs and seconded by H Newell.

   All were accepted.

    (a) It was proposed that Money Matters, Yeppoon, be the chosen auditors for next three years (2015-2017); Moved by Juanita Weston-Wright and seconded by Helen Newell.

11. **Review and distribution of the Parental Code of Conduct:** Alison read the Parental Code of Conduct that outlined appropriate conduct at meetings, contribution to school life and the promotion of positive relationships, as required by the Constitution (6.2).
12. **General Business:**

(a) Chemmart Pharmacy: raised approximately $450 for the P&P during their January Community Funds scheme. *It was proposed this money be put towards a health related product; the College requested a defibrillator. All agreed to purchase a defibrillator, with balance funds to be provided by the P & F. Moved by A Craggs, seconded by Juanita WW. Alison to organize with Chemmart.*

(b) AMart Allsports: registration of the College for community kickback programme still not complete. Peta Tomkins to follow-up.

(c) Indigo Grants: Helen to investigate

(d) Year 7 precinct: Juanita to investigate a mural painting in this area with local artist/parent.

(d) Presentation Evening: Catherine advised that, due to increased enrolments, the church would host the Presentation Evening this year.

(d) Easter Raffle: A decorated fruit cake was kindly made and donated by M Rhode to 'kick off' the fundraising for Gabriel Hogan House. Notices to be put in College newsletter for ticket sales.

(e) Year 12 ring: Catherine informed the P & F of a proposal by year 12's that they receive a ring as a memento from the College and could the P & F possibly help out financially. Discussion to continue

(f) QCEC: The College will be visited by QCEC on 25 March and again on 20 May with a view to funding a refurbishment of the senior school building in time for the centenary.

Next meeting: **date tbc, Term 2 (notice will be given via College newsletter)**

**Meeting was closed at 8.15pm.**

Next AGM: Thursday March 10 2016, 6:30pm