



Minutes

Annual General Meeting

(as per P&F Constitution, 11/8/04)

Venue: College Boardroom (Gabriel Hogan House)

Date: Thursday 10 March 2016

Time: 6.45pm

1. **Welcome & prayer:** Meeting opened at 6.45pm.
2. **Attendance:** Elizabeth Pilcher, Alison Craggs, Juanita Weston-Wright, Melissa Collins, Megan Weinert, Sam O'Brien, Nadine Merry-Simpson, Peta Tomkins, Deborah Smith, Sandy Hohman, Majella Keily, Catherine Warrick, Gabrielle Keenan.
3. **Apologies:** Bettina Mann, Alex Shepherd, Catherine Dunbar, Jeni Dunn, Helen Newell, Natalie Salisbury, Jane Walsh.
4. **Minutes of Previous AGM (12 March 2015):** President Alison read the minutes from the previous AGM. *That the minutes be accepted as true; moved by Alison Craggs, seconded by Peta Tomkins.*
5. **Business Arising from Previous Minutes:** Nothing to report.
6. **President's Report:** President Alison spoke about the priority of the P&F being community engagement and education and of the importance of showing the talents of our student population. A copy if filed with the minutes. *That the President's Report be accepted as true; moved, Alison Craggs, seconded, Elizabeth Pilcher.*
7. **Principal's Report:** In Catherine's absence, Peta Tomkins read the Principal's Report. *That the Principal's Report be accepted as true; moved Peta Tomkins, seconded Elizabeth Pilcher.*
8. **Treasurer's Report (inc. Audited Financial Statements):** Treasurer Juanita presented the audited financial report as at 31/12/15. The P&F received \$30,080 in fees and \$3,273 from fundraising last year. Online Saver Account balance \$44,453. *That the Treasurer's Report and the audited financial report as read be accepted as true; moved Juanita Weston-Wright, seconded Peta Tomkins.*
9. **Review and distribution of Parental Code of Conduct:** The Parental Code of Conduct was read by and distributed to attendees.



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10. Election of Executive Officers & Delegate to Diocesan P&F Council: President Alison handed the meeting over to Business Manager Peta Tomkins, in lieu of Catherine, who declared all executive positions were now vacant and called for nominations from the floor. Nominations were as follows:

President: Alison Craggs, nominated by A Craggs, seconded M Keily. Accepted
Vice President: Megan Weinert, nominated by M Weinert, seconded by P Tomkins. Accepted
Secretary: Elizabeth Pilcher, nominated by Elizabeth Pilcher, seconded P Tomkins. Accepted
Treasurer: Juanita Weston-Wright, nominated by J Weston-Wright, seconded by S O'Brien. Accepted
Diocesan Delegate: Gabrielle Keenan, nominated by g Keenan, seconded by A Craggs. Accepted

11. Appointment of Auditor: ***That Money Matters Yeppoon continue to be the chosen auditors for 2016-2017; moved by Juanita Weston-Wright, seconded by Melissa Collins.***

Meeting closed 7.30pm.

Next AGM: Thursday 9 March 6.30pm, 2017 (Term 1), College Boardroom