Minutes
St Ursula’s College Parents & Friends Association
General meeting

Venue: College Boardroom (Gabriel Hogan House)
Date: Thursday 10 March 2016
Time: directly after AGM

1. Welcome & prayer: Meeting opened at 7.35pm.

2. Present: Elizabeth Pilcher, Alison Craggs, Juanita Weston-Wright, Melissa Collins, Megan Weinert, Sam O'Brien, Nadine Merry-Simpson, Peta Tomkins, Deborah Smith, Sandy Hohman, Majella Keily, Catherine Warrick, Gabrielle Keenan.

3. Apologies: Bettina Mann, Alex Shepherd, Catherine Dunbar, Jeni Dunn, Helen Newell, Natalie Salisbury, Jane Walsh.

4. Minutes of Previous Meeting: That the minutes from 11 February 2016 be accepted as true; moved by Alison Craggs, seconded by Elizabeth Pilcher.

5. Business Arising from Previous Minutes:
   - That the P&F donate an additional $2,005.25 (total $5,000) for netball dresses; moved Juanita Weston-Wright, seconded Sam O’Brien.

6. Correspondence:
   - b) P&F Conference: That the P&F pay the $350 registration for P&F Conference in R’ton on 30 April-2 May 2016; moved Alison Craggs, seconded Elizabeth Pilcher.
   - c) Brittany Lauga: Community Road Safety Grants: The application for a grant is to be discussed further.
   - d) Heath Henwood: Heath Henwood had asked to attend March P&F meeting but the offer was declined due to the AGM.


8. Treasurer’s Report: Everyday Account: $1,562.85; Web-saver Account: $43,015.56; That the Treasurer’s report be accepted; moved by Juanita Weston-Wright and seconded by Melissa Collins.

9. Diocesan P&F Report: Gabrielle Keenan will advise her availability to attend the P&F Conference from 30 April-2 May 2016 in Rockhampton.
10. **Upcoming Events:** As per the College calendar: Father/Daughter day at the Caves; Discovery Day; Arts Showcase; Easter Liturgy and Cross Country.

11. **General Business:**
   (a) Draft meeting dates for 2016-17: Alison proposed dates; to be finalized by Peta & Catherine.
   (b) Teachers’ /Staff Wish List: Nicole Francis-Leah, on behalf of Jane Bacon, requested $450 for a second-hand trombone and $1,000 for an alto saxophone. After discussion it was decided that the P&F would not fund these instruments as it is concentrating on the building of funds for the Centenary. Peta to advise Jane Bacon/Nicole Francis-Leah
   (c) General expenses: **That Elizabeth Pilcher be reimbursed for catering expenses (receipts to be supplied to Treasurer); and that Money Matters be paid $440 for services rendered; moved Juanita Weston-Wright, seconded Peta Tomkins.**
   (d) Other business: Majella requested a Social for year 11 St Ursula’s and St Brendan’s students so they may get to know each other as a precursor for the formal. Peta & Catherine to consider and advise.

**Meeting closed 8.15pm**

**Next Meeting:** TBC via College newsletter/email (term 2)