



Parents and Friends Association
Locked Mail Bag 600
Yeppoon, QLD. 4703
pf@stursulas.qld.edu.au

MINUTES

GENERAL MEETING

Venue: Board Room
Date: 02 March 2020
Time: 6.30PM

1. **Welcome & Prayer:** Meeting opened at 6.35PM
2. **Attendance:** Present- Catherine Dunbar, Jane Walsh, Jo Couper, Majella Keily, Natalie Salisbury, Peta Tomkins, Trish Hannan, Tanya Mason, Lee-Ann Lovegrove, Ursula Boyd, Terri Fallis.
3. **Apologies:** Deidre Pascoe, Belinda Connolly, Kylie Jones
4. **Correspondence:** Nil
5. **Minutes of previous meeting:** The minutes of the previous meeting 03 February 2020 having been circulated and were taken as read.
 - A. "That the minutes of 03 February 2020 be confirmed as a true and correct record"
Moved: Jane Walsh Seconded: Jo Couper CARRIED
6. **Business Arising from Previous Minutes:**
 - A. Education Project
 - Self Defence workshop - Megan proposed we consider engaging a local Mixed Martial Arts instructor to provide a one hour self defence class to students during school time. Megan will look into costs and availability. Discussion - consider the possibility of an after school session that parents could attend with their daughters.

- Sunsafe Ambassador Program- Natalie provided information on the program. Discussed option of sending students (with a teacher) to Brisbane to attend this one day program. Students would then be able to present the information to the student body . Lee-Ann will look into available dates for 2020 in Brisbane.

7. Principal's report: report presented at AGM

8. Treasurer's report:

A. Current Balances:

Everyday Business Account \$ 5, 106.05

Business WebSavings Account \$35, 007.12

B. On the 21st February 2020 \$31,200.00 was received from the College for the 2020 P&F Levies.

C. Motion: "Payment of Money Matters invoice of \$440.00 for the Auditing and preparation of financial statements for the year ending 31st December 2019".

Moved: Jo Couper Seconded : Jane Walsh. CARRIED

D. Motion: " Payment of the 2020 Catholic School Parents Queensland 2020 Invoice once received"

Moved: Jo Couper Seconded: Trish Hannan. CARRIED

9. General Business

A. Parent Feedback:

- Feedback received regarding emails from STU Staff without logo/ school identification - Catherine will look into this.
- Positive feedback received regarding recent academic assembly - earlier time slot and live streaming are welcomed by parents.

B. Interact High Tea

- Hannah Weinert and Larissa Cook (Year 11 Students) together with Mrs Meager provided information about the Interact Club's High Tea fundraiser to be held on the 9th May 2020. The High Tea raises funds for the Girl Up campaign - which aims to achieve gender equality,

particularly through education of girls in developing nations. The P & F readily agreed to assist the Interact club with the High Tea by operating/organising the bar, selling the raffle tickets and helping to set up on the day.

C. Formal Bar

- As per discussions from last year - the P&F will organise and operate the bar at the formal this year. Megan and Jo will co-ordinate this. Megan has been in contact with The Orchard (venue) and the P&F will need to organise glasses and a cold room for the event (note- no washing facility for glasses). Megan and Jo will visit The Orchard on 13th March. Jane will write to Year 11 Parents asking for volunteers to assist with the bar.

D. Capital Project

Continued discussion in regards to the donation of funds to assist with weather proofing the under covered area.

- Motion: “ The sum of \$15,000 will be allocated from the 2020 P & F budget as a donation toward the weather proofing of the under cover area. This donation will be held by the P& F until requested by the College. Further, a minimum of \$15,000 will be donated in 2021 toward this capital project”

Moved: Jane

Walsh Seconded: Jo Couper CARRIED

E. Family Zone

- Lee-Ann has contacted Family Zone and provided the P&F with the Family Zone Education Solutions brochure. Lee-Ann will write a letter to parents on behalf of the P&F (with a link to further information) which will be emailed out to parents by the school.

F. Donation to Senior Common Room

- Discussion re a gift from the P&F to the current Seniors - with a view to donating an item for the common room. Catherine will speak with Seniors at the SRC meeting this week for suggestions.
- Motion: “ The P&F will donate a gift to the value of \$200 to the 2020 Senior Group”

Moved : Jo Couper Seconded: Megan Weinert CARRIED

MEETING CLOSED : 7.48PM

NEXT MEETING:

27 APRIL 2020 6.00PM LIBRARY

2020 STU P& F MEETINGS:

JUNE 15 -6PM

SEPTEMBER 07 - 6PM

NOVEMBER 02- 6PM