



Instrumental Music Handbook 2021

Contact: Nicole Francis-Leah

Instrumental Music Coordinator: 07 4939 9611



St Ursula's College Instrumental Music Program

Music Education is a vital ingredient for a holistic education: Music stimulates academic excellence, motivation, discipline, self-esteem, team work and fun.

At St Ursula's College, the Instrumental Music Team is dedicated to providing students with a comprehensive and extensive Music program, encouraging them to join Choir, Orchestra, Jazz band, String group as well as specialised ensembles. Students are also encouraged to sit Practical and Theory Music Exams with the Australian Music Examination Board (AMEB), but have the option of learning just for enjoyment. An understanding, appreciation, and love of Music is something students can take with them throughout their lives.

Lesson Times

Tuition is conducted during class time and consists of one 30-minute lesson per week. The time slot is rotated throughout the term so students avoid missing out on the same lesson each week.

Instrumental Music students need to catch-up on work missed in class, as well as to check their lesson time and attend lessons punctually. This develops good time management skills and efficient work habits.

Students learning more than one instrument will need to have a lesson outside the school day, either before or after school or during breaks.

Performance Opportunities

Performing is an integral element of the Music program at St Ursula's College, promoting self-esteem and the sharing of one's gift. Students are encouraged to sing or perform within the College community at Assemblies, College Masses and other functions.

St Brendan's College students are welcome to join into our ensembles.

St Ursula's College Arts Showcase evening occurs twice a year and presents creative highlights from each semester.

In 2021 there will be an opportunity for our students to attend the Queensland Catholic Schools' Music Festival in Brisbane.

The Capricorn Coast Combined Schools' Music Festival supported by Rotary is an opportunity for musicians to come together to learn new repertoires, experience new conductors and make new friends. The festival, now in its third year, has been widely praised by the public.

Instruments

The College owns a limited number of instruments, so students are encouraged to use their own. We do have some instruments available for hire; cost is \$25/term/instrument, which covers the maintenance (but not the consumables, e.g. strings, reeds, valve oil, etc.) of the instrument. Available instruments are Guitar, Keyboard, Violin, Cello, Double Bass, Flute, Piccolo, Oboe, Clarinet, Bass Clarinet, French Horn, Trombone, Tenor Sax and Baritone Sax. Please contact Nicole Francis-Leah regarding availability. A Rental Request and Agreement Form is attached to this document.

At St Ursula's College, tuition is offered in the following instruments:

Piano/Guitar/Bass Guitar – Jane Bacon (0417 770 112) j.bacon62@hotmail.com

Voice/Flute/Theory – Tink Boyd (0429 392 346) boydebunch@bigpond.com

Violin/Viola/Cello/Double Bass – Kate Ellis (0418 787096) elliskate@live.com

Drum Kit/Percussion – Judy Carling (0436 382 888) e.bemba@yahoo.com.au

Brass/Woodwind – Aleta Ballment aletab@stursulas.qld.edu.au

Tuition Fees and Conditions

Fees are less than the recommended hourly rate set by the *Music Teachers Association of Queensland*.

Weekly Lesson Type	Cost
30 min individual lesson	\$35
30 min group lesson	\$20

Discount will be given by individual tutors if they teach two (2) or more students in the same family (individual lessons only). For further information, please contact the relevant Music Tutor.

Parents will receive an account each term and fees are payable by the due date on the account. Students must attend lessons for a whole term. NO credits can be given once lessons have commenced. This is NOT an account sent from the College – Instrumental Music lessons are a separate account and are NOT PART OF COLLEGE FEES.

If a student knows in advance that she is unable to attend a lesson due to excursions, dental/medical appointment, competitions, subject exam, etc., all efforts should be made to advise the tutor IN ADVANCE and arrangements made for a lesson change.

As a general policy, if a student fails to attend a lesson without giving a tutor advanced notice, the normal fee applies. Unforeseen circumstances such as sudden illness will be taken into account.

Lesson times for the week are posted on the Student Reception window on a Monday morning and are attached to the College's Morning Notices. It is the girls' responsibility to check this weekly and are advised to make note of the time in their Planners.

Expectations of Students

Students making a commitment to private tuition need to understand the importance of regular and consistent practice. *Perfect Practice makes Perfect!*

Students must continually check notices in Student Café for lesson and rehearsal times and other musical information.

Students must promptly return to class after music lessons and it is their responsibility to communicate with teachers regarding any missed work.

Attendance at lessons and any extra musical ensemble **IS COMPULSORY**. If girls are absent from lessons two (2) weeks in a row, parents will be contacted. Failure to attend will result in the student forfeiting her place in any performance (especially the Brisbane Festival).

Absences must be notified in advance so that rescheduling of a lesson can occur. If a student misses a lesson and does not attend the substitute lesson, the lesson will be charged. Tutors will **NOT** make up lessons missed due to a student forgetting or not being punctual.

Students **CANNOT** be contacted during class time to remind them about their Music lesson, so it is important that they remember their lesson time.

Boarding students will have access to the Music area to practice – contact the Boarding Supervisor for this to occur.

Uniform

All students who are members of ensemble groups will be required to own a College Blazer for performances and tours. One specified style of long black pants are required; parents will be informed where these can be purchased early in the year. We also have a smart casual St Ursula's College Music shirt that girls will wear for some performances and when travelling together in groups for events. Please supply shirt size on the Enrolment Form – cost is \$40 (payable to the College). They will also require polished black College shoes. Students will be notified by their tutor when this casual uniform is required.

Support of Parents

The Instrumental Music tutors request full parental support for the practice schedule and commitment to ensembles.

It is **STRONGLY ADVISED** that all girls participating in the Instrumental Music Program join Choir. It is extremely beneficial for the Music reading, understanding of part-work and developing listening skills.

There may be some additional expenses throughout the term. These may include purchasing Music, Eisteddfod entries, exam entries, participation in Music programs outside school, or excursions.

Equipment Required

Learning an instrument often requires the purchase of small consumable items e.g. reeds, picks, etc. Individual Instrumental tutors will notify parents and students upon acceptance into the program of any equipment that needs to be purchased.

Tutors' Commitment to You

As an Instrumental Music Team you will find us approachable and dedicated to your daughter's musical journey, enabling and encouraging her to achieve her own individual potential.

Instrumental Music tutors do not issue reports; however, time will be available to discuss your daughter's progress at Parent-Teacher interview sessions. Please contact any Tutor via email throughout the term with any questions or enquiries regarding your daughter's progress.

Date Claimers – Term 1 2021

- Instrumental Music forms will be handed out on Wednesday 27th January (new students) and Thursday 28th January – forms **MUST be returned to Student Reception NO LATER THAN 8.30am FRIDAY 29TH JANUARY 2021.**
- MEETING - Year 7 students – meet with Instrumental Music tutors **Friday 29th January in BCC – First Break time (10.40am)**
- MEETING - Years 8–12 students (new and existing) – meet with Instrumental Music tutors **Friday 29th January in BCC – Second Break time (1.00pm)**
- Lessons commence Week 2 or 3.
- MASS REHEARSAL – TBC – Singers and Instrumentalists.
- OPENING MASS - TBC

Upcoming Events:

- **Rockhampton Eisteddfod** - 29/04/2021 to 29/05/2021
- Piano - 29/04 to 2/05
- Instrumental - 3/05 to 7/05
- Voice - 17/05 to 23/05

(Individual, small group and school-rep ensembles will be participating)

- Queensland Catholic Schools and Colleges Music Festival, Brisbane - 12/08/2021 to 15/08/2021
- State Honours Ensemble Program (SHEP) – TBC

Should you have any questions on the above information or anything else, please phone or email Nicole.

Thank you

Nicole Francis-Leah
Head of Department
Creative Arts and Practical Arts
07 4939 9600
nicolef@stursulas.qld.edu.au



Instrumental Music Enrolment Form

Please complete this form and hand in to Student Reception by **8.30am Friday 29th January 2021.**

Student's Name: _____ D.O.B _____ Year Level: _____

Instrument/s: _____ Age as at 1 Jan _____

(If choosing more than one instrument, write the numbers 1 and 2 in order of preference; if both are to be learnt, write 1, 1)

Please circle:

Beginner

Continuing - St Ursula's Student

Continuing - other (please give brief history of experience e.g. years of learning, previous school, exams completed:

Parent's Name: _____

Parent's Phone Number: _____

Student's Mobile Phone Number: _____

Email Address: _____

Contact person/persons for account: _____

Own Music shirt already: Yes No

Shirt Size:(if required) _____

I accept full financial responsibility for the timely payment of fees and have read and understood the terms for the above enrolment.

Parent's Name: _____ Signature: _____

Student's Name: _____ Signature: _____

Date: __/__/__



Instrumental Loan Agreement Form

You are required to keep the instrument in good working order at all times, advising of any issues immediately. Please speak to your Instrumental Tutor for advice on the care of the instrument.

1. You are responsible for any loss or damage caused to the instrument by theft, fire, etc., while it is in your possession.
2. You do not loan the instrument to any other person, or let any other person play the instrument.
3. The instrument MUST be returned to St Ursula's College when requested by your Tutor, in full working order.
4. Cost is \$25.00 per term for an instrument and is payable to the College. The instrument will be given out upon payment of the first term's fee. Fees for the following terms must be paid within the first 7 days of term or the instrument will have to be returned.
5. You are responsible for the purchase of consumables required for the instrument, such as strings, reeds, valve oil, etc.

Please email me on nicolef@stursulas.qld.edu.au if you have any questions or would like further information.

Student Name: _____ Year: _____

Instrumental Loan Details

Instrument: _____ Serial Number: _____

Brand: _____

Accessories: _____

Condition at time of loan: _____

Please circle the required amount of time and value.

- 1 Term - \$25.00
- 2 Terms - \$50.00
- 3 Terms - \$75.00
- 4 Terms - \$100.00

Parent/Guardian Name: _____

Phone: _____

Email address: _____

I/We authorize our child to accept the loan of the instrument described above and undertake reasonable supervision of its use. I agree to pay the \$25.00 per term per instrument payable to St Ursula's College.

Signature of Parent/Guardian: _____ Date: _____

As a member of the St Ursula's College Instrumental Music Program, I agree to all the above conditions and wish to hire an instrument from the school.

Signature of Student: _____ Date: _____

Signed: _____

Nicole Francis-Leah
Head of Creative and Practical Arts